



## RESPONSIBLE AUTHORITY RESPONSE TO LICENSING APPLICATIONS

### RESPONSIBLE AUTHORITY – Licensing

<b>Name of Applicant</b>	Mr Rouble Mann – Agent Mr Colin Hoult of TL Guys Ltd
<b>Premises</b>	25 Bryn Road, Cefn fforest, Blackwood, NP12 3LZ

<b>Your Name</b>	Kathryn Hopkins <b>Date:</b> 20 <sup>th</sup> December 2023
<b>Job Title</b>	Senior Licensing Officer
<b>e.mail Address</b>	hopkik1@caerphilly.gov.uk
<b>Contact Telephone Number</b>	01443 866750

<b>Which of the four Licensing Objectives does your representation relate to?</b>	
<b>The Prevention of Crime and Disorder</b>	x
<b>Public Safety</b>	x
<b>The Prevention of Public Nuisance</b>	x
<b>The Protection of Children from Harm</b>	x

<b>Please outline the reasons for your Representations</b>
<p>The application seeks to provide alcohol for off sales during Monday to Sunday between the hours 08.00 to 23.00.</p> <p>The premises was previously a licensed premise for both on and off sales known as the Stonehouse. It is located on a corner which is in a residential area and on a busy junction, directly outside the premises there are double yellow lines.</p> <p>I visited the premise with PC Jonathon Taylor and PC Adrian Davies from Gwent Police on Monday 11<sup>th</sup> December 2023 and spoke to the applicant Mr Rouble to discuss the application for the supply of alcohol. During my conversation Mr Rouble advised he intends to operate a delivery service by members of staff in house, using mopeds. All alcohol deliveries will be ordered directly on an app and no deliveries will take place after 21.00hrs. This service will start between 6-12 months after opening.</p> <p>The premise is in the process of a full refurbishment and should the current plan/layout change after building works have been completed then the applicant must contact the Licensing Section.</p> <p>It was noted that the applicant has not been in contact with the Responsible Authorities to discuss his proposals prior to the application being submitted. This is referenced in 25.1 of the Council's licensing policy in which prospective applicants are strongly recommended to seek pre-application advice.</p>

Throughout the Council's statement of licensing policy, reference is made to operating schedules which should outline how the premises is operated and include how the applicant will promote the licensing objectives. The applicant offered some steps to promote the licensing objectives which have been reworded or added by Gwent Police which has since been agreed by the applicant.

During my visit, Mr Rouble confirmed he will be the Designated Premises Supervisor (DPS) at this premise only. He advised there will be 2 members of staff on the premise, one being a personal licence holder at all times.

The applicant has provided several conditions at the application stage that will promote the 4 licensing objectives. Gwent Police would advocate the re-wording of these and a small number of additional conditions that would support the applicant in the promotion of the licensing objectives.

The Licensing Authority would support the representations outlined by Heddlu Gwent Police.

**What conditions could be added to the licence to remedy your representation that the Licensing Sub-Committee could take into account**

In considering the above the Licensing Authority as a Responsible Authority would also suggest the following conditions: -

1.All members of staff should be made aware of the licensing hours for sale of alcohol as part of their staff training.

2.The licence holder must ensure delivery drivers do not cause potential noise nuisance from using their vehicles to disturb residential properties in the vicinity.

3.No alcohol to be delivered to public places, only residential addresses.

4.All sales of alcohol for delivery must be paid for at the time of ordering. No cash on delivery.

5.All delivery drivers will be over the age of 18

6.Add the following wording to the condition offered by the applicant in relation to staff training: -

**N.B.** If you make a representation you will be expected to attend the Licensing Sub-Committee and any subsequent appeal proceeding.

Please remember if you intend to make representations to copy this file to all other RA's

	<p>“The training should be clearly documented and signed and dated by both the trainer and the member of staff receiving it”.</p> <p>7. Add the following wording to the condition offered by the applicant in relation to register of refusals &amp; incidents: -</p> <p>“This shall include details of any refused sales and shall give details of the persons involved, incident description, time and date, actions taken and final outcome of the situation. This shall be completed as soon as possible and, in any case, no later than the close of business on the day of the incident. The time and date when the report was completed, and by whom, is to form part of the entry. The logbook is to be kept on the premises at all times and shall be produced to an authorised officer of the Licensing Authority or a constable when required”.</p>
<p><b>Are you prepared to discuss these representations with the applicant by way of mediation?</b></p>	<p>Yes</p>

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